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ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

**MOREBENG BRANCH OFFICE**

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Telephone : (015) 397 4333 / (015) 397 4327  
Fax no : (015) 397 4334

[www.molemole.gov.za](http://www.molemole.gov.za)

**Enquiries: Ralephenya T.D**

**Reference: FIN: 8/1/1/05**

**18<sup>th</sup> September 2024**

**REQUEST FOR QUOTATION**

**REQUEST FOR QUOTATION FROM SERVICE PROVIDERS REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD) FOR DATA CLEANSING OF THE MSCOA TRIAL BALANCE TO ALIGN WITH THE VERSION 6.8 REQUIREMENTS OF MSCOA CHART**

Description	Amount
DATA CLEANSING OF THE MSCOA TRIAL BALANCE TO ALIGN WITH THE VERSION 6.8 REQUIREMENTS OF MSCOA CHART.	
Sub-Total	
VAT @ 15%	
Grand Total (Including VAT)	

**The following documentation should be attached to the quotations:**

- The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- Valid Tax Compliance status pin
- Fully signed and completed declaration of interest form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- Fully signed and completed MBD 9 form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]

***N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.***

**Vision: A developmental people driven organization that serves its people\***

**Mission: To provide essential and sustainable services in an efficient and effective manner.**

### **Stage 1: Evaluation on functionality**

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goals).

Criteria	Weights	Applicable values
<b>Company Experience :</b> <ul style="list-style-type: none"><li>➤ Proof of relevant experience by the bidding company in providing mSCOA coordination and support.</li><li>➤ Proof of completed traceable financial accounting projects on Municipalities uses SOLAR or VENUS</li><li>➤ Attach 4 appointment letters/Orders with contactable references on Client's company letterhead</li></ul>	60	Average = 2 Good = 3
<b>Project Leader</b> <ul style="list-style-type: none"><li>➤ Attach a detailed Curriculum Vitae indicating a minimum of 4 years' experience in coordination and support on mSCOA projects using Solar/ Venus.</li><li>➤ Attach the Certificate copy of preferred mSCOA trainer certificate by National Treasury.</li></ul>	40	Very good = 4 Excellent = 5
<b>Total</b>	<b>100</b>	

### **Stage 2: Evaluation of Price and Specific Goals**

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman – Ownership of more than 50%	Identification document and Company and Intellectual Property Commission (CIPC) registration document	5
People with Disability	Medical Certificate Indicating Disability	5
Youth (18 – 34 years old)	Identification document	5

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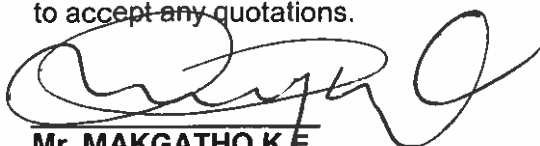
**Mission:** To provide essential and sustainable services in an efficient and effective manner.

**The following conditions will apply:**

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30 days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- f) The bidder needs to ensure that there is skills transfer.
- g) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Wiso P** at **015 501 2303** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **26<sup>th</sup> September 2024 at 11h00**, clearly marked **"DATA CLEANSING OF THE MSCOA TRIAL BALANCE TO ALIGN WITH THE VERSION 6.8 REQUIREMENTS OF MSCOA CHART"**

"No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



**Mr. MAKGATHO K.E**  
**MUNICIPAL MANAGER**  
**FIN: 8/1/1/05**

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